

**Beaver Dam Unified School District
Board of Education Minutes**

December 20, 2010

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:42 p.m. by President, Beal-Loeck. Board members present were Bev Beal-Loeck, Dan Feuling, Jean Hill, Marge Jorgensen, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent were Kim Darst.

President, Ms. Beal-Loeck, led in the Pledge of Allegiance.

Jorgensen moved, Hill seconded, to approve the minutes from the November 15, 2010 regular meeting and the November 15 and December 6, 2010 special meetings as presented.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck welcomed visitors.

There were no requests from members of the public to participate in the public comment session.

Spielman, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss contract non-renewals and the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Hill moved, Tyjeski seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Paul Frantz of Baker Tilly Virchow Krause, LLP reported on the 2010 fiscal audit. He reviewed the objective of the audit and explained that they issued an unqualified audit opinion, which means the records are clean and properly shown. The district had three weaknesses reported: financial reporting, lack of segregation of duties and fixed asset appraisal report.

There was discussion regarding the areas of weakness and fund balance.

Mr. Andrew Sarnow, Director of Business Services, explained the audit is accurate on segregation of duties and internal control. However, the majority of school districts are found to have a weakness in this area and it's costly to hire a CPA to be on staff. He explained that the company who was to complete the fixed asset appraisal report went out of business and he's in the process of obtaining recommendations for other companies.

The board thanked Mr. Sarnow for his explanation and agreed that the district can not afford to have a certified accountant on staff.

Mr. Mark DiStefano, High School Principal, reported on the High School schedule to be implemented at the start of the 2011-12 school year. The new flex model schedule is a blend between the block and an 8-period day schedule. He explained that the schedule was reviewed to address math and foreign language continuity issues, create more opportunities and flexibility for students, improve AP testing preparation, infuse extended learning opportunities, and position the high school with a schedule to allow growth and progress to move forward. He shared the next steps which include proceeding with a closed campus, increasing math and science graduation requirements, and assigned resource time.

Discussion focused on staffing, contract impact, the next steps, communication with parents, and closed campus implementation and cost.

The board thanked Mr. DiStefano and his staff for their work with the schedule.

Prieve moved, Spielman seconded, to approve the move to the flex schedule at the High School for next year.

Prieve moved, Spielman seconded, to amend the motion to include transition of closed campus for freshman.

The motion was adopted by the following vote: Ayes – Feuling, Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. Nays - None.

Ms. Sandra Garbowicz, Director of Teaching and Learning, provided curriculum realignment and new course proposals. The proposals include the addition of four upper level courses to start September, 2011; Advanced Placement Psychology, Advanced Placement Calculus (BC) and the first two Science, Technology, Engineering and Math (STEM) technology education courses; Introduction/Principles of Engineering and Design for Manufacturing and Architectural Design. The AP classes will provide more upper level courses for students, support the district's dashboard goals and will help reduce the number of youth option classes students are taking through MPTC during the school day. The STEM courses will begin a transition for the technology education department from a woods and metals curriculum to a pre-engineering emphasis.

There was discussion regarding minimum class enrollments, current AP courses, new AP course requirements and tracks, department realignment, and building infrastructure.

Ms. Garbowicz presented a proposal change to Freshmen Science from a survey course of physical and earth science to biology. This move helps to fill identified holes in the current alignment and increases the rigor available to students.

Discussion focused on honors biology and course transition.

Feuling moved, Tyjeski seconded, to adopt the curriculum realignment and new course proposals as presented.

The motion was adopted by the following vote: Ayes – Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Feuling. Nays - None.

Ms. Sharon Bliefert, Director of Human Resources, presented a proposal to add a full time custodian to service the Safe Harbor School, Maintenance area, the ESC and float as a substitute as needed. The recommendation will be presented for action in January.

There was discussion regarding current services and assignment area.

Ms. Beal-Loeck provided an update on the board's committee structure. She shared that the committee has spent time revisiting the feedback gathered at the workshop and seeing how to rework the original plan to meet the desires of the board. There will be a workshop on January 3, 2011 for the board to review a new committee structure.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) stated there is nothing to report.

Ms. Panzer, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committees stated there is nothing to report.

There were no resignations/retirements.

Hill moved, Panzer seconded, to approve the following leave of absence: Erica Howland-Secretary-Wilson Elementary School (Medical Leave 3/9/11-6/8/11).

The motion was adopted by unanimous vote

Tyjeski moved, Jorgensen seconded, to approve the following appointments: Sara Riel-Custodian-Middle School; Terry Kieffer-Phy. Ed. Teacher-High School, Prairie View and Jefferson Elementary Schools (LTE-62 days); Becky Wheeler-Special Ed. Teacher Assistant-Prairie View Elementary School (LTE-113 days); Shelly Ehlenbeck-5th Grade Teacher-Prairie View Elementary School (LTE-56 days); and Joe Gerth-Math Teacher-High School (LTE-111 days).

The motion was adopted by the following vote: Ayes – Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Feuling, and Hill. Nays - None.

Hill moved, Prieve seconded, to adopt the revisions to board policy 361.2 as presented.

The motion was adopted by unanimous vote.

Jorgensen moved, Hill seconded, to approve the payment of financial claims (Voucher #70, #71, #72, #73 and #74) WI Retirement (Adjustment), Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, WEA Trust Advantage, WI Retirement Administrators, WI Retirement, and District Insurance for a total of \$4,513,649.81 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Feuling, Hill, and Jorgensen. Nays - None.

Meeting Check out: The board expressed appreciation to High School staff for work on the new schedule, Sandra Garbowicz and all the staff involved with the curriculum alignment and course

proposals. They said it was good to see staff and administration working together and they look forward to seeing how the curriculum aligns K-12. There was a recent WASB article that said 1 in 5 schools did not tax to the full levy, which shows districts need to be alert and react appropriately. Board members were urged to provide feedback on the board committee structure so it can move forward.

Spielman moved, Jorgensen seconded, the board move into closed session in accordance with State Statute Section 19.85 (1)(c) to discuss contract non-renewals and the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: *Ayes* – Prieve, Spielman, Tyjeski, Beal-Loeck, Feuling, Hill, Jorgensen, and Panzer. *Nays* - None.

During closed session, contract non-renewals, personnel items, and bargaining were discussed. The board accepted a recommendation by the Grievance Committee regarding a grievance filed by the BDSSA.

Spielman moved, Jorgensen seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Spielman moved, Hill seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 9:06 p.m.

/s/
Beverly Beal-Loeck, President

/s/
Joanne Tyjeski, Clerk